

Save and Retrieve Draft Functions

Note:

- (i) User may only save one draft for each trade document;
- (ii) A saved draft will be kept in the system after submission and user is able to reuse the information in the saved draft for future application.

Save Draft Function

1. After filling in necessary information, user may press “Save Draft” button to save input information for future application.

Part 4 - Import Cargo Handling Agent

* Company Name ⓘ ABC COMPANY

* Country/Territory ⓘ Austria

Country/Territory Subdivision (State, Province) ⓘ

City ⓘ

* Address Line 1 ⓘ 123 JAVA ROAD

Address Line 2 ⓘ NORTH POINT

Postal Code ⓘ

Part 5 - Re-export Cargo Handling Agent

* Company Name ⓘ BCD COMPANY

* Country/Territory ⓘ Bangladesh

Country/Territory Subdivision (State, Province) ⓘ

City ⓘ

b. This notification only authorizes import of KIA for re-export only. Notification, permit or licence is NOT required for RTA which is air transit cargo, air transshipment cargo or article in transit pursuant to sections 9A and 9B of Cap. 106.

I have read and understood the CONDITIONS above.

Part 11 - Applicant's/Importer's/Re-exporter's Declaration

(i) I hereby declare that I act on behalf of the importer/re-exporter of the RTA described in part (9) and the details given in parts (1) to (8) above and all the information provided overleaf are correct.

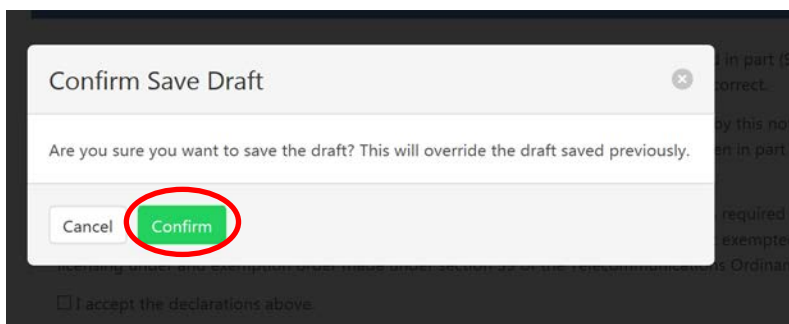
(ii) I undertake to take appropriate precautionary measures to ensure the RTA covered by this notification will remain on board the means of conveyance or be kept at storage at the address given in part (7) at all times while in Hong Kong.

(iii) I understand that an appropriate licence issued by the Communications Authority is required if the RTA in part (9) are to be transferred to local sale or local end-users and the RTA are not exempted from licensing under and exemption order made under section 39 of the Telecommunications Ordinance.

I accept the declarations above.

Save Draft **Retrieve Draft** **Next** **Cancel**

2. Press “Confirm” button in the “Confirm Save Draft” window to save the input information.



Retrieve Draft Function

1. To retrieve a saved draft, user should
 - (i) login the Trade Single Window System;
 - (ii) go to “Prepare New Application” page; and
 - (iii) press the action “Apply” of the corresponding trade document.

Document Name	Document Code	Government Agency	Action
Transshipment Notification for Radiocommunications Transmitting Apparatus	N01	Office of the Communications Authority	Apply
Import Licence for Pesticides	Q08	Agriculture, Fisheries and Conservation Department	Apply
Export Licence for Pesticides	Q09	Agriculture, Fisheries and Conservation Department	Apply
Import Permit for Radiocommunications Transmitting Apparatus	Q12	Office of the Communications Authority	Apply
Export Permit for Radiocommunications Transmitting Apparatus	Q13	Office of the Communications Authority	Apply
Import Licence for Scheduled Chemicals	Q15	Environmental Protection Department	Apply
Export Licence for Scheduled Chemicals	Q16	Environmental Protection Department	Apply
Import Licence (Ozone Depleting Substances)	Q17	Trade and Industry Department	Apply
Export Licence (Ozone Depleting Substances)	Q18	Trade and Industry Department	Apply

2. User should go to the bottom of the page and press “Retrieve Draft” button before inputting any information.

Part 4 - Import Cargo Handling Agent

* Company Name

* Country/Territory Please Select

Country/Territory Subdivision (State, Province)

City

* Address Line 1

Address Line 2

Postal Code

Part 5 - Re-export Cargo Handling Agent

* Company Name

* Country/Territory Please Select

Country/Territory Subdivision (State, Province)

City

6. This notification only authorizes import of RTA for re-export only. Notification, permit or licence is NOT required for RTA which is air transit cargo, air transhipment cargo or article in transit pursuant to sections 9A and 9B of Cap. 106.

I have read and understood the CONDITIONS above.

Part 11 - Applicant's/Importer's/Re-exporter's Declaration

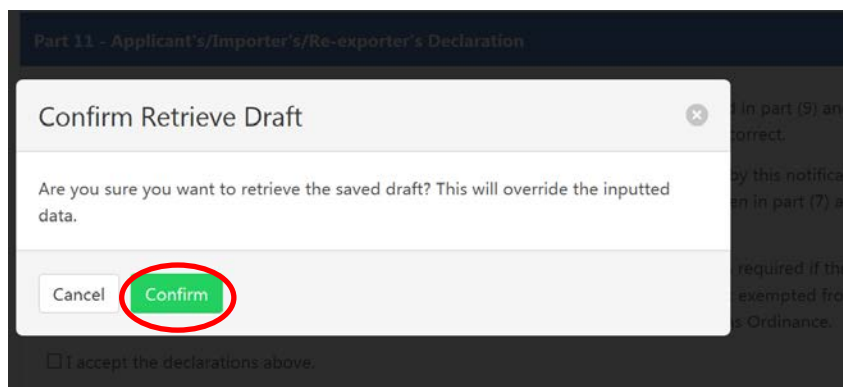
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(iii) I understand that an appropriate licence issued by the Communications Authority is required if the RTA in part (9) are to be transferred to local sale or local end-users and the RTA are not exempted from licensing under and exemption order made under section 39 of the Telecommunications Ordinance.

I accept the declarations above.

3. Press “Confirm” button in the “Confirm Retrieve Draft” window to retrieve the saved draft.



4. Information saved in the draft would be displayed, user may edit the information for a new application in case of need.

Part 4 - Import Cargo Handling Agent

* Company Name ⓘ ABC COMPANY

* Country/Territory Austria

Country/Territory Subdivision (State, Province) ⓘ

City ⓘ

* Address Line 1 ⓘ 123 JAVA ROAD

Address Line 2 ⓘ NORTH POINT

Postal Code ⓘ

Part 5 - Re-export Cargo Handling Agent

* Company Name ⓘ BCD COMPANY

* Country/Territory Bangladesh

Country/Territory Subdivision (State, Province) ⓘ

City ⓘ

Information saved in the draft would be displayed.